



# OLD REPUBLIC INSURANCE COMPANY

## OLD REPUBLIC INSURANCE COMPANY MISCELLANEOUS PROFESSIONAL LIABILITY

This Supplement should be submitted to:

Chicago Underwriting Group, Inc.  
191 N. Wacker Drive  
Chicago, IL 60606  
(312) 750-8800

### MEDICAL BILLING SUPPLEMENT

1. Name of Applicant: \_\_\_\_\_
  
2. What percentage of business is derived from the following services which the applicant performs on behalf of healthcare providers?
 

Coding of claims	___%
Accounts receivable	___%
Processing of claims	___%
Bad debt collections	___%
Other (describe):	___%

**Total must equal 100%**
  
3. How many clients are currently served? \_\_\_\_\_
  
4. Please identify major clients:
   
\_\_\_\_\_
   
\_\_\_\_\_
  
5. What percentage of billings is for Medicare/Medicaid? \_\_\_%
  
6. For what types of medical services does the Applicant bill?
   
\_\_\_\_\_
   
\_\_\_\_\_
  
7. Is your compensation related to the dollar amount billed or collected?
   
If Yes, explain. [ ] Yes [ ] No
  
\_\_\_\_\_
   
\_\_\_\_\_
  
8. Is the Applicant currently, and has the Applicant always been, in compliance with existing statutes and regulations? If No, explain: [ ] Yes [ ] No
  
\_\_\_\_\_
   
\_\_\_\_\_

9. Does the Applicant have written policies and procedures for standards of conduct?  Yes  No
10. Does the Applicant have a compliance officer and compliance committee?  Yes  No
11. Does the Applicant conduct training and education for all employees?  Yes  No
12. Does the Applicant have documented standards that are enforced?  Yes  No
13. Does the Applicant conduct internal monitoring and auditing?  Yes  No
14. Does the Applicant receive money directly from an insurance carrier?  Yes  No
15. Does the Applicant have crime coverage in place?  Yes  No  
If Yes, indicate the limit of insurance: \$ \_\_\_\_\_
16. Does the Applicant use a "fee splitting" procedure when charging providers?  Yes  No
17. Does the Applicant perform collection services on clients' patients accounts that are more than 90 days past due?  Yes  No  
If Yes, indicate the percentage of accounts which are more than 90 days past due: \_\_\_\_%  Yes  No
18. Does the Applicant have HIPAA compliance procedures in place?  Yes  No

It is understood and agreed that this supplemental application shall become part of the Application for the policy

**THIS APPLICATION MUST BE SIGNED BY AN OWNER, OFFICER OR PARTNER.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name and Title (Please Print): \_\_\_\_\_